BUSINESS USE OF VEHICLE MILEAGE LOG: _____ tax year

(Mac Users) - You must print & manually complete this worksheet. You cannot use the "Fill-In" Feature

(Those Able to Use "Fill-In" Feature) - Before completing, save the file to your computer with a new name

Commuting to and from your regular office is NOT business use. You need to know how many total miles you have driven during the year, and how many of those miles were for business. This is probably a very big number if you are a Realtor or in Medical/Dental Sales, etc. Use this form to gather your mileage data. Then transfer the data to the "Business Use of Vehicle" worksheet.

BUSINESS INFORMATION:

Owner's Last Name, First Name	
Business Name *(if applicable)*	
Business Profession *(product/service description)*	

Mileage Log

Odometer Reading on January 1: _____ Odometer Reading on December 31: _____

Date	Destination	Business Purpose	Miles this Trip	Parking / Tolls Paid

(continued on the next page)

MILEAGE LOG *(Continued)*

Date	Destination	Business Purpose	Miles this Trip	Parking / Tolls Paid