

## KEVIN PARKER

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### **OBJECTIVE**

To obtain a customer service position where my extensive experience in customer service and communication skills is utilized.

### **SKILLS**

- Skills in corporate field with the experience of customer service executive for last 3 years.
- Experience in to communicate with clients face-to-face or in telephone very politely.
- Solve very critical problems in pressure.
- Maintaining good body language when face-to-face interacts with customers.
- Skills in write, edit, copy in ms-word with other effective computer knowledge.

### **PROFESSIONAL EXPERIENCE**

***Magical Softech Corporation, Salem, Oregon  
(2012-present)***

#### **Customer Service Representative**

- Interacted with customers for various issues of the company.
- Experienced to do work in pressure.
- Handled surprise services from customers.
- Attended customer's phone calls every time.

***Orange utilities, Gresham, Oregon  
(2008-12)***

#### **Customer Service Executive**

- Attended minimum 60-90 customer calls every day.
- Was a good performer and got high score in scorecard.
- Did work in MS Word and other useful software.
- Experienced in communication with customer or clients very politely.

## **EDUCATION**

- 2 years diploma course in customer service from **Alisona University, (2006-08)**
- BS degree in economics from **University of Oregon. (2003-06)**

## **COMPUTER SKILLS**

Certified course on Microsoft office (Word, Excel, Power-Point, Access) and experience to handle other computer software.

DATE: -

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Kevin Parker