

Employment Letter of Intent for Nursing

21 June, 2xxx

To,
The Manager,
Hospital Administration,
PreciousLife Hospital,
434 - Wood Street,
Tuck County, California - 456789

SUB: Letter of intent for a nursing position

Dear Sir/Madam,

I, Cynthia Bojan, came across the news of job openings with respect to nursing positions in your organization, in The New Medical Science magazine, dated 14th June, 2011. This is my letter of intent for the same position in your prestigious hospital and health care center. Being a Registered Nurse (RN) myself, I have been in search of an opportunity to work at the profile mentioned in the advertisement and so I'm writing this letter to you.

At present, I'm working as a nurse trainee in Rehabilitation department of the MentalHealth hospital in Tuck County, California. In my 1.5 years of work at the ABC hospital, I have learned to deal with various types of patients, suffering from a wide range of mental complications. The challenges to handle mentally ill people has shown me a more compassionate and loving side of me. It has also reflected to me that selfless service is the essence of nursing profession. Before working with MentalHealth hospital, I had been involved with CareForOld NGO, as a college intern for six months. Under the guidance of some of the most qualified California doctors, I was able to closely learn the technical aspects of nursing. The lessons derived from the six months work at the NGO made my conviction of pursuing the nursing profession, more stronger.

I have read about your hospital's excellent record in terms of patient care and the profile you have mentioned in the ad was particularly appealing to me. Having an educational background in a bachelor's, master's degree in nursing and with a Registered Nurse licensing, I have been able to add more value to my skills in the last few years. Since I have been associated with rehabilitation centers and old age home care facilities, I'm aware of the ways to face challenges in these work setups.

By going through the CV attached with this letter, you will be able to go through my job experience in detail. Working with your hospital team will be a matter of honor for me and I will prove to be of great value to you, because I believe in becoming a dedicated nursing professional.

I look forward to hearing from you soon in any matters of any clarifications regarding my past or current work experiences and educational qualifications. I will be grateful to provide you with more information about me, if you ask for it. If you wish to contact me, you can use my phone number or the email id mentioned in the CV.

Thanking you,

Yours sincerely

(Signature)
Cynthia Bojan,
Registered Nurse

Enclosures: CV (1), Work Experience Certificates (2)