

Sample Farewell Letter to a Boss after Resignation

Ezekiel Martin

78 Blue Cross

Smithtown, CA, 08065

978 4545

January 22, 2015

John Adams

Chief Executive

Life to Success Company

567 Green heights

Hatfield, CA, 08469

Dear Sir,

I am writing this letter to personally say thank you and good bye since this is my last day in the company.

Thank you for letting me know my strengths and overcome my weaknesses. You helped me a lot to become a better man. When I remember my first week here in the company, I know nothing but you gave me an opportunity to learn, an opportunity to prove that I am worth it to work here and an opportunity to grow.

How you boost my self esteem made me realize that I can do more and I will not be in this position without your guidance and trust.

Even though I am leaving the company, I will always be here whenever you need me. I am willing to volunteer myself what can I do to help the company.

I hope someday we meet again. Wishing more success in your company. Again thank you for accepting me as your employee for 6 years. I will cherish every moments I had here.

Sincerely yours,

Ezekiel Martin