



Job Description

General Information

Position Title:

Department:

Prepared/Updated by:

Origination/Revision Date:

Relationships

Reports to:

Supervises:

Interfaces with:

Position Purpose & Summary

Briefly Describe the purpose of the position

Essential Duties of the Position

% of Time Principle Responsibilities

N/A

N/A

N/A

N/A

N/A

N/A

N/A

N/A

The most significant duties have been included in this description. This does not preclude the assignment of occasional additional or developmental duties.

Education & Training Profile

Degree or Training Area(s)	Type	Major, Concentration, or Certification
High School or equivalent (GED):	N/A	
Associate's Degree:	N/A	
Bachelor's Degree:	N/A	
Master's Degree:	N/A	
Terminal Degree:	N/A	
Certification or Licensure:	N/A	
Other Needed Education or Training:	N/A	

Work Experiences

Type	Years	Experiences
<input type="checkbox"/> No Specific Work Experiences Needed		
N/A		
N/A		
N/A		
N/A		
N/A		
N/A		

Physical Requirements

Requirement	Approximate % of Time Average Pounds Manipulated or Details
Lift/Carry:	0%
Push/Pull:	0%
Reach Overhead:	0%
Climb:	0%
Squat/Bend/Kneel:	0%
Sit:	0%
Stand:	0%
Walk/Move about:	0%

Working Conditions

Primary Working Environment:
Average Noise Exposure:
Equipment operated:
Working Hazards:
Other:

General Comments

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HR Position Evaluation Worksheet

Position Profile

Banner Position
ID:

Job Description Status:

Employee Class:	Position Class:
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Exemption Status:

Exempt Criteria:

Position Type:

LCMS Requirement:

Wage Classification

Assigned Table:

Assigned Grade:

Factors
Considered in
Determination:

Comments

Approval

Director Of Human Resources

Date