

Faculty of Engineering and Physical Sciences
FORM 2: INITIAL PERSONAL DEVELOPMENT PLAN

Complete at 3 Months

Purpose of this form:	To record the student's initial Personal Development targets highlighted through their completion of the online Development Needs Analysis. The student should provide the supervisor with a completed DNA and a draft Initial PDP.
Who completes it?	Supervisor and student at 3 months into the research project
Copy to:	Student, Supervisor, School Administrator

Research Project Title:	
Student Name:	Student Number:
Supervisor:	School:

1. Strengths Identified in Development Needs Analysis

Identified Strength	Example Evidence (Should be available on request by supervisor)

2. Planning - Priority Areas for Development at Three Months (Both the requirements of the research programme and the future employability of the student must be considered. This sheet can be copied if additional space is required)

	Priority Area Identified for Development	Proposed Activity to Support Development (See table provided in section 3 of this form)	Target Completion Date
Academic Development			
Personal and Professional Development			

3. EPS Graduate School Training Workshops - Indicate which Workshops you propose to attend

Workshop	Attend (✓)	Workshop	Attend (✓)
Intro to Research	Compulsory	Planning the Final Year	

Date _____

Example of Completed Form Overleaf

Faculty of Engineering and Physical Sciences

Effective Presentations		Academic Paper Publication	
Academic Writing		Teaching in HE Workshop	
Developing the Postgraduate Manager		Starting a Business Workshop	
Career Management			

Student: _____ Supervisor: _____ Adviser: _____

Date _____

Faculty of Engineering and Physical Sciences
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Example Completed Form

Purpose of this form:	To record the student's initial Personal Development targets highlighted through their completion of the online Development Needs Analysis. The student should provide the supervisor with a completed DNA and a draft Initial PDP.
Who completes it?	Supervisor and student at 3 months into the research project
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Research Project Title: Microstructural Studies in the Alumina Zirconia System	
Student Name: A Student	Student Number: 0123456789
Supervisor: Professor Smith	School: School of Science and Engineering

1. Strengths Identified in Training Needs Analysis

Identified Strength	Example Evidence (Should be available on request by supervisor)
Project Management (DNA C1)	Events and exhibitions organiser for University Union as an undergraduate. Project Management module in undergraduate degree
Understanding of the technique and operation of the X-Ray diffraction analysis machine (DNA A4)	MSc. Research project on the X-Ray diffraction analysis of ceramic materials
Commitment to continued professional development (DNA G1)	Member of the national student panel of the Institute of Science and Engineering

2. Planning - Priority Areas for Development at Three Months (Both the requirements of the research programme and the future employability of the student must be considered. This sheet can be copied if additional space is required)

Priority Area Identified for Development		Proposed Activity to Support Development (See table provided in section 3 of this form)	Target Completion Date
PrioritiesAcademic Development	Train to become an approved user of the Scanning Electron Microscope	Book training sessions with technical staff	End of February
	Develop an understanding of image analysis techniques and software	Attend lectures of the final year module 'Image Analysis Techniques and Applications' . Meet the postdoc who has developed the School imaging facility.	End of May
	Develop an improved understanding of the crystallography of zirconia	Read the suggested academic papers in the field and appropriate text books	End of January
	Develop skills in presenting research findings	Attendance at the EPS graduate school workshop indicated below. Preparation of a presentation for our research group seminar series	End of June
	Academic writing for PhD	Attendance at the EPS graduate school workshop indicated below. Preparation of a literature review of research topic.	End of May

Student: A Student
 Date: 10th December

Supervisor: Professor Smith Adviser:

Professor Brown

Faculty of Engineering and Physical Sciences

Personal and Professional Development Priorities	Broader understanding of the national and international research context	Attendance at the British Conference of Technical Ceramic Science and Engineering	July
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3. EPS Graduate School Training Workshops - Indicate which Workshops you propose to attend

Workshop	Attend (✓)	Workshop	Attend (✓)
Intro to Research	Compulsory	Planning the Final Year	
Effective Presentations	✓	Academic Paper Publication	
Academic Writing	✓	Teaching in HE Workshop	
Developing the Postgraduate Manager		Starting a Business Workshop	
Career Management			