

Microsoft Office 2007 Introductory Concepts and Techniques, Windows XP Edition Data/Solutions Master List		
	Data Files for Students	Solutions to Exercises
Microsoft Office Word 2007		
Chapter 1	Airplane Ride over City.JPG	Apply 1-1 Autumn Fest Flyer Formatted.docx
	Apply 1-1 Autumn Fest Flyer Unformatted.docx	Extend 1-1 Baseball Sign Ups Flyer Modified.docx
	Barn and Silo.jpg	Horseback Riding Lessons Flyer.docx
	Bradford Pear in Bloom.JPG	Lab 1-1 Airplane Rides Flyer.docx
	Extend 1-1 Baseball Sign Ups Flyer.docx	Lab 1-2 Nursery Expansion Flyer.docx
	Fall Harvest.jpg	Lab 1-3 Cabin Rentals Flyer.docx
	Horse and Rider.jpg	Make It Right 1-1 New York Tour Flyer Modified.docx
	Lake at Sunset.JPG	Because Cases and Places solutions will vary there are no solutions files provided
	Make It Right 1-1 New York Tour Flyer.docx	
	Paddle Boat on Lake.JPG	
Chapter 2	Apply 2-1 Software Paragraphs Draft.docx	Apply 2-1 Software Paragraphs Modified.docx
	Extend 2-1 Computing Options Paper Draft.docx	Extend 2-1 Computing Options Paper Modified.docx
	Make It Right 2-1 Certification Paper Draft.docx	Lab 2-1 Computer Forensics Paper.docx
		Lab 2-2 Antivirus Programs Paper.docx
		Lab 2-3 Home Networks Paper.docx
		Make It Right 2-1 Certification Paper Modified.docx
		Wireless Communications Paper.docx
		Because Cases and Places solutions will vary there are no solutions files provided
Chapter 3	Apply 3-1 Expenses Table Draft.docx	Apply 3-1 Expenses Table Modified.docx
	Extend 3-1 Club Letter Draft.docx	Canaan Cover Letter.docx
	Make It Right 3-1 Cover Letter Draft.docx	Canaan Letterhead.docx
		Canaan Resume.docx
		Extend 3-1 Club Letter Modified.docx
		Lab 3-1 Owens Cover Letter.docx
		Lab 3-1 Owens Letterhead.docx
		Lab 3-2 Marsh Resume.docx
		Lab 3-3 Ling Letter.docx
		Make It Right 3-1 Cover Letter Modified.docx
		Because Cases and Places solutions will vary there are no solutions files provided
Web Feature		Lab WF-1 Computer Forensics Paper Web Page B_files
		Canaan Resume Web Page.mht
		Canaan Resume.docx
		Lab 2-1 Computer Forensics Paper.docx
		Lab 3-2 Marsh Resume.docx
		Lab WF-1 Computer Forensics Paper Plain Text.txt
		Lab WF-1 Computer Forensics Paper Web Page A.mht
		Lab WF-1 Computer Forensics Paper Web Page B.htm
		Lab WF-2 Marsh Resume Web Page.mht
		*Blue link indicates folder containing other files. Click on the link to find the list of files contained in that folder.

Microsoft Office 2007 Introductory Concepts and Techniques, Windows XP Edition Data/Solutions Master List		
	Data Files for Students	Solutions to Exercises
Microsoft Office Excel 2007		
Chapter 1	Apply 1-1 Bicycle Shop 3rd Quarter Sales.xlsx Extend 1-1 Pack-n-Away Shipping.xlsx Make It Right 1-1 Book Sales.xlsx	Apply 1-1 Spoke-Up Bicycle Shop 3rd Quarter Sales.xlsx Lab 1-1 Konas Espresso Coffee Annual Cost of Goods.xlsx Lab 1-2 Scissors Office Supply Annual Sales.xlsx Lab 1-3 Part 1 College Cost and Financial Support.xlsx Lab 1-3 Part 2 College Cost and Financial Support.xlsx Lab 1-3 Part 3 College Cost and Financial Support.xlsx Make It Right 1-1 Eric's Used Books Annual Sales.xlsx Walk and Rock Music 1st Quarter Sales.xlsx Because Cases and Places solutions will vary there are no solutions files provided
Chapter 2	Apply 2-1 Car-B-Clean Profit Analysis.xlsx Extend 2-1 - Biology 201 Midterm Scores.xlsx Make It Right 2-1 El Centro Diner Payroll Report.xlsx	Apply 2-1 Car-B-Clean Profit Analysis Complete.xlsx Lab 2-1 Part 1 Facade Importers Sales Analysis.xlsx Lab 2-1 Part 2 Facade Importers Sales Analysis.xlsx Lab 2-1 Part 3 Facade Importers Sales Analysis.xlsx Lab 2-2 Part 1 Jackson's Bright Ideas Monthly Balance Due Report.xlsx Lab 2-2 Part 2 Jackson's Bright Ideas Monthly Balance Due Report.xlsx Lab 2-3 Part 1 Benson Yackley Equities Online.xlsx Make It Right 2-1 El Centro Diner Payroll Report Corrected.xlsx Silver Dollars Stock Club Portfolio Summary.xlsx Because Cases and Places solutions will vary there are no solutions files provided
Chapter 3	Apply 3-1 Absolute Cell References.xlsx Extend 3-1 Create Series.xlsx Lab 3-2 Britney's Music Emporium Weekly Payroll Report.xlsx Make It Right 3-1 e-MusicPro.com Annual Projected Net Income.xlsx	Apply 3-1 Absolute Cell References Complete.xlsx Campus Clothiers Semiannual Financial Projection.xlsx Extend 3-1 Create Series Complete.xlsx Lab 3-1 Salioto Auto Parts Eight-Year Financial Projection.xlsx Lab 3-2 Britney's Music Emporium Weekly Payroll Report Complete.xlsx Lab 3-3 RockieView Resort and Spa Indirect Expenses Allocations.xlsx Make It Right 3-1 e-MusicPro.com Annual Projected Net Income Complete.xlsx Because Cases and Places solutions will vary there are no solutions files provided
Web Feature	Lab WF-1 Aunt Leonas Pizza Annual Sales.xlsx Lab WF-2 What-a-Racket Tennis Club Projections.xlsx Stonegate Plumbing 1st Quarter Sales.xlsx	Stonegate Plumbing 1st Quarter Sales Web Page.mht Lab WF-1 Aunt Leonas Pizza Annual Sales Web Page.mht Lab WF-2 What-a-Racket Tennis Club Projections Web Page.htm chart001.htm filelist.xml image001.gif image002.png image003.png image004.png image005.gif image006.gif image007.gif image008.png image009.gif sheet001.htm sheet002.htm sheet003.htm stylesheet.css tabstrip.htm

Microsoft Office 2007 Introductory Concepts and Techniques, Windows XP Edition Data/Solutions Master List		
	Data Files for Students	Solutions to Exercises
Microsoft Office Access 2007		
Chapter 1	Camden Scott College.accdb	Ada Beauty Supply.accdb
	Case 1-1 Second-Hand Goods.docx	BeachCondo Rentals.accdb
	Case 1-2 BeachCondo Rentals.xlsx	Camden Scott College.accdb
	SciFi Scene.accdb	Hockey Fan Zone.accdb
	The Bike Delivers.accdb	JMS TechWizards.accdb
		JSP Recruiters.accdb
		SciFi Scene.accdb
		Second Hand Goods.accdb
		The Bike Delivers.accdb
		No solution files for Cases and Places 3-5
Chapter 2	Groom n Fluff.accdb	Ada Beauty Supply.accdb
	Keep It Green.accdb	BeachCondo Rentals.accdb
		Groom n Fluff.accdb
		Hockey Fan Zone.accdb
		JMS TechWizards.accdb
		JSP Recruiters.accdb
		Keep It Green.accdb
		Second Hand Goods.accdb
		The Bike Delivers.accdb
		No solution files for Cases and Places 3-5
Chapter 3	Backyard.accdb	Ada Beauty Supply.accdb
	Care4Pets.accdb	Backyard.accdb
	Inventory.accdb	BeachCondo Rentals.accdb
		Care4Pets.accdb
		Hockey Fan Zone.accdb
		JMS TechWizards.accdb
		JSP Recruiters.accdb
		Second Hand Goods.accdb
		The Bike Delivers.accdb
		No solution files for Cases and Places 3-5
Integration Feature	Computer Items.xlsx	Camashaly.accdb
	Customer.csv	City-Technician Crosstab.xlsx
	Product.xlsx	JMS TechConsultants.accdb
		JSP Consulting.accdb
		Recruiter-Client Query.xlsx
		Recruiter-Client Query.rtf
		Salary Report.xps
		TAL Woodworks.accdb

	Technician.rtf
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Microsoft Office 2007 Introductory Concepts and Techniques, Windows XP Edition Data/Solutions Master List		
	Data Files for Students	Solutions to Exercises
Microsoft Office PowerPoint 2007		
Chapter 1	Apply 1-1 Keep Your Cool.pptx	Apply 1-1 Drink Water.pptx
	Extend 1-1 Nutrition.pptx	Cabo Package.pptx
	Make It Right 1-1 Indulge.pptx	Lab 1-1 Credit.pptx
		Lab 1-2 Hybrids.pptx
		Lab 1-3 Part One Spring Seminars.pptx
		Lab 1-3 Part Two Fall Seminars.pptx
		Make It Right 1-1 Intramurals.pptx
		Because Cases and Places solutions will vary there are no solutions files provided
Chapter 2	Apply 2-1 Lifestyle.pptx	Apply 2-1 Healthy Lifestyle.pptx
	Asian Longhorn Beetle.jpg	Case 2-1 Energy Efficiency.pptx
	ATM.jpg	Case 2-2 Blood Pressure.pptx
	Emerald Ash Borer.jpg	Case 2-3 Portable Media Player.pptx
	Extend 2-1 Fats.pptx	Case 2-4 Map.pptx
	Gypsy Moth.jpg	Case 2-5 Wellness Programs.pptx
	Make It Right 2-1 Safety.pptx	Extend 2-1 Enhanced Fats.pptx
	Shredder.jpg	Identity Theft.pptx
	Western Pine Beetle.jpg	Lab 2-1 Ear.pptx
		Lab 2-2 Tree Pests.pptx
		Lab 2-3 Snowboarding.pptx
		Make It Right 2-1 Home Safety.pptx
		Shredder.jpg
		Because Cases and Places solutions will vary there are no solutions files provided
Web Feature	Yoga.pptx	Lab WF-2 Identity Theft Web Page_files
		Lab WF-1 Cabo Package Web Page.mht
		Lab WF-2 Identity Theft Web Page.htm
		Yoga Web Page.mht
		*Blue link indicates folder containing other files. Click on the link to find the list of files contained in that folder.

Microsoft Office 2007 Introductory Concepts and Techniques, Windows XP Edition Data/Solutions Master List		
	Data Files for Students	Solutions to Exercises
Microsoft Office Outlook 2007		
Chapter 1	Cases 1-2 Contacts.pst	Apply Your Knowledge.pst
	Cases 1-3 Inbox.pst	Extend Your Knowledge.pst
	Donner Schedule.xlsx	Lab 1-1 Contacts.txt
	Draft Practice Schedule.xlsx	Marcus' Contacts.pst
	Lab 1-1Contacts.pst	Marcus' Contacts.txt
	Lab 1-2 Inbox.pst	Because Cases and Places solutions will vary there are no solutions files provided
	Marcus' Inbox.pst	
	MIR 1-1 Contacts.pst	

Microsoft Office 2007 Data/Solutions Master List				
	Data Files for Students	Solutions to Exercises		
Microsoft Office 2007 Integration				
Chapter 1	Lab 1-1 Calamity Jacks Sales.xlsx	CompanyServices_files		
	Lab 1-2 LimousineAvailability.xlsx	Lab 1-3 Village of Harrust Internships_files		
	Lab 1-2 LimousineList.accdb	Lab 1-1 CalamityJacks_files		
	Lab 1-3 Village of Harrust Internships.pptx	Lab 1-1 CalamityJacksSales_files		
	Makin-It Real Estate Homes for Sale.accdb	Lab 1-2 LimousineAvailability_files		
	Makin-It Real Estate Letterhead.docx	Lab 1-2 LimousineList_files		
	Makin-It Real Estate Presentation.pptx	Lab 1-2 PoshLimousineServices_files		
	Makin-It Real Estate Yearly Sales.xlsx	Lab 1-3 VillageofHarrustHomePage_files		
		Makin-It Real Estate Home Page_files		
		CompanyServices.htm		
		Lab 1-1 Calamity Jacks Sales.xlsx		
		Lab 1-3 Village of Harrust Internships.htm		
		Lab_1-1_CalamityJacks.htm		
		Lab_1-1_CalamityJacksSales.htm		
		Lab_1-2_LimousineAvailability.htm		
		Lab_1-2_LimousineList.html		
		Lab_1-2_PoshLimousineServices.htm		
		Lab_1-3_VillageofHarrustHomePage.htm		
		Makin-It Real Estate - Homes For Sale.html		
		Makin-It Real Estate Home Page.htm		
		Because Cases and Places solutions will vary there are no solutions files provided		
		*Blue link indicates folder containing other files. Click on the link to find the list of files contained in that folder.		

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*This list corresponds to Integration solution files

buttons.gif	master14.xml	slide0001_image010.gif
filelist.xml	master14_stylesheet.css	slide0002.htm
frame.htm	master15.htm	slide0002_image014.png
fullscreen.htm	master15.xml	slide0002_image015.gif
master01.htm	master15_stylesheet.css	slide0002_image016.gif
master03.htm	master16.htm	slide0003.htm
master03.xml	master16.xml	slide0003_image017.png
master03_image001.png	master16_stylesheet.css	slide0003_image018.gif
master03_image002.png	master17.htm	slide0003_image019.gif
master03_image011.gif	master17.xml	
master03_image012.gif	master17_stylesheet.css	
master03_image013.gif	outline.htm	
master03_stylesheet.css	pres.xml	
master13.htm	preview.wmf	
master13.xml	script.js	
master13_image003.png	slide0001.htm	
master13_image004.png	slide0001_image006.png	
master13_image005.gif	slide0001_image007.gif	
master13_stylesheet.css	slide0001_image008.gif	
master14.htm	slide0001_image009.wmz	

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*This list corresponds to Integration solution files

buttons.gif	master27_image007.gif
filelist.xml	master27_image008.gif
frame.htm	master27_stylesheet.css
fullscreen.htm	master28.htm
master15.htm	master28.xml
master15.xml	master28_stylesheet.css
master15_background.gif	master29.htm
master15_image001.jpg	master29.xml
master15_image002.png	master29_stylesheet.css
master15_image003.png	outline.htm
master15_image011.gif	pres.xml
master15_image012.gif	preview.wmf
master15_image013.gif	script.js
master15_stylesheet.css	slide0001.htm
master27.htm	slide0001_image009.png
master27.xml	slide0001_image010.gif
master27_background.gif	slide0002.htm
master27_image004.jpg	slide0003.htm
master27_image005.png	slide0004.htm
master27_image006.gif	

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*This list corresponds to Integration Solution Files

colorschememapping.xml

filelist.xml

image001.emz

image002.gif

oledata.mso

themedata.thmx

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colorschememapping.xml

filelist.xml

image001.emz

image002.gif

oledata.mso

themedata.thmx

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filelist.xml
sheet001.htm
sheet002.htm
sheet003.htm
stylesheet.css
tabstrip.htm

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*This list corresponds to Integration solution files

colorschememapping.xml

filelist.xml

themedata.thmx

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*This list corresponds to Integration solution files

colorschememapping.xml

filelist.xml

themedata.thmx

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*This list corresponds to Integration solution files

colorschememapping.xml

filelist.xml

image001.wmz

image002.gif

themedata.thmx

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*This list corresponds to Integration solution files

colorschememapping.xml

filelist.xml

image001.gif

image002.wmz

image003.png

image004.emz

image005.png

oledata.mso

themedata.thmx

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*This list corresponds to Web Feature solution files

buttons.gif	slide0003.htm
filelist.xml	slide0003_image006.gif
frame.htm	slide0003_image007.jpg
fullscreen.htm	slide0004.htm
master02.htm	slide0004_image008.gif
master03.htm	slide0004_image009.jpg
master03.xml	slide0004_image010.gif
master03_background.gif	
master03_image001.jpg	
master03_stylesheet.css	
outline.htm	
pres.xml	
preview.wmf	
script.js	
slide0001.htm	
slide0001_image002.gif	
slide0002.htm	
slide0002_image003.gif	
slide0002_image004.wmz	
slide0002_image005.gif	

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*This list corresponds to Web Feature solution files

colorschememapping.xml

filelist.xml

header.htm

item0001.xml

props0002.xml

themedata.thmx