[Company]

[Street Address, City, ST ZIP Code]

replace with LOGO

Invoice [0000]

Date

To
[Name]
[Address]
[City, ST ZIP Code]

Ship To
Same as recipient

Instructions
[Add additional instructions]

Quantity	Description	Unit Price	Total
		Subtotal	
		Sales Tax	
		Shipping & Handling	
		Total Due By	

Thank you for your business!

Tel: [Telephone]
Fax: [Fax]
Email: [Email]
Web: [Web address]