

Employment Certificate Format
(To be certified by Employer)

Name of the Company _____

Telephone _____

Address _____

Mr. /Ms _____ is/was employed in our organization as _____ (designation) _____ from _____ dd/mm/yyyy _____ to _____ dd/mm/yyyy _____ as per our employment records. The experience involves use of energy in operation, maintenance, planning, etc.

* **Note:** Training period should not be included.

Signature: _____ Date: _____

Name of the authorized official: _____ Designation _____

Office Seal :

.....

Employment Verification
(For Self-Employed Candidates Only)

The self-employed candidates should attach proof for atleast two major works involving use of energy in operation, maintenance, planning, etc. carried out for the clients. (Attach either work order or letter from the clients). In addition the candidates should attach photocopies of the Income tax returns for a minimum period of two years