

GE or AE TASK ORDER PROPOSAL - REQUEST FOR PROPOSAL PREPARATION SERVICES SUMMARY			
Park:	0	PMIS:	0
IDIQ Firm:	0	Contract #	0
Project Title:	0	Prepared By:	0
		Task Order #	0

Numbers, percentages, or items to be completed on this sheet are highlighted in **RED**. All other numbers are automatically transferred from Labor Worksheet and Other Direct Costs Worksheet.

RFP DOCUMENTS

Work Tasks	Direct Labor	Other Direct Costs	Amount
3.1 Prepare Request for Proposal	\$ -	\$ -	\$ -
3.2 Prepare Contract Price Schedule	\$ -		\$ -
3.3 Prepare Constructability Analysis	\$ -		\$ -
3.4.1 Submit Draft RFP Deliverables	\$ -		\$ -
3.4.2 Submit 100% Complete RFP Deliverables	\$ -		\$ -
3.4.3 Submit Final RFP Deliverables	\$ -		\$ -
Other	\$ -	\$ -	\$ -
Office Direct Costs		\$ -	\$ -
Subcontractor Markup	\$ -	\$ -	\$ -
Total RFP			\$ -

SUPPLEMENTAL SERVICES

Work Tasks	Direct Labor	Other Direct Costs	Amount
Supplemental Services 01	\$ -		\$ -
Supplemental Services 02	\$ -		\$ -
Other	\$ -		\$ -
Office Direct Costs		\$ -	\$ -
Subcontractor Markup	\$ -	\$ -	\$ -
Travel / Per Diem Costs		\$ -	\$ -
Total Supplementary Services			\$ -

Project Net Cost of Construction \$ (Net Cost is net dollars available in the year the project will be obligated.)

RFP equals: % of Net Construction Costs

Supplemental Services equals: % of Net Construction Costs

TOTAL TASK ORDER ESTIMATED COST \$ -

Signature:
 Date:

RESOURCE HOURS AND ASSIGNED STAFF WORKSHEET - OTHER DIRECT COSTS - REQUEST FOR PROPOSAL PREPARATION SERVICES							
Park: 0	PMIS: 0	Project Title: 0	Estimated By: 0				
IDIQ Firm: 0	Contract # 0	Task Order # 0	Date: ###				

A/E Name		Landscape Arch.	Architecture	Civil Engineering	Structural Engr.	Mechanical Engr.	Electrical Engr.	Estimating	Other	TOTAL OTHER DIRECT COST/ TASK	COMMENTS & NOTES
		Principal - Project LA - Land. Arch. - CADD Tech. - Clerical -	Principal - Project Arch. - Architect - CADD Tech. - Clerical -	Principal - Project Engr. - Civil Engr. - CADD Tech. - Clerical -	Principal - Project Engr. - Str. Engr. - CADD Tech. - Clerical -	Principal - Project Engr. - Mech. Engr. - CADD Tech. - Clerical -	Principal - Project Engr. - Elect. Engr. - CADD Tech. - Clerical -	Principal - Project Est. - Estimator - Clerical -	Principal -		
TRAVEL # OF TRIPS FOR:	Prepare RFP Supplementary Services										
OTHER DIRECT COSTS											
Travel	POV/Taxi Fare		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Air Fare		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Auto rental		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Lodging		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL / TRIP / PERSON	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Prepare RFP	TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	\$ -	
	Other	TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	\$ -	
Reproducibles	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	\$ -	
Photocopy	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	\$ -	
Photography	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	\$ -	
Plotting	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	\$ -	
Postage/Deliveries/Messages	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	\$ -	
Printing	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	Sheets \$ 0.00	\$ -	
Telephone/Facsimile	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -	
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -	
	OTHER DIRECT COST FOR EACH A/E	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Prime's Markup on Subcontractor's Cost										
	<input type="checkbox"/> % (see contract for %, typically 0%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUPPLEMENTAL SERVICES											
Travel	Supplementary Services	TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	0 TRIPS \$ 0	\$ -	
Photocopy	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	\$ -	
Postage/Deliveries/Messages	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	Copies \$ 0.00	\$ -	
Telephone/Facsimile	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -	
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -	
	OTHER DIRECT COST FOR EACH A/E	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Prime's Markup on Subcontractor's Cost										
	<input type="checkbox"/> % (see contract for %, typically 0%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<--Adjust auto rental costs if more than one person shares the car