

Resignation Letter

Transition of Internal Faculty Candidate to Academic Clinician or Academic Clinician Part-time Appointment from Standing Faculty /CE or Health System Clinician with Clinical Faculty Appointment

DATE

CHAIR
DEPARTMENT
ADDRESS

Dear _____:

I am resigning from my [Standing Faculty /Clinician- Educator, Health System Clinician with Clinical _____ Professor or Academic Clinician or Academic Clinician Part-time] position on _____ to accept an Academic Clinician position or Academic Clinician Part-time position on the effective start date of _____.

Sincerely,

Faculty Name, Department

NOTE: Department Faculty Coordinator must attach this resignation letter and candidate's CV to the Termination AA Form and submit to the Office of Faculty Affairs & Professional Development.