



Career Services  
UNIVERSITY OF COLORADO BOULDER

## Education Example Resumes

Elementary Education

Master's Degree with Experience in Technology

**First & Last Name**

Address – Email – Phone Number

**PROFESSIONAL GOAL:**

Elementary (K-6) Special Education Teacher  
Endorsements in Special Education – Multi-Categorical Resource and Reading

**EDUCATION**

B.A., Geology – Honors Graduate, University of Colorado at Boulder May 20XX

- Certificate: Education (K-6) with Special Needs Concentration
- Minor: Spanish
- Cumulative GPA: 3.92/4.0

**QUALIFICATIONS:**

- Colorado Initial Teacher License, Elementary (K-6) Expiration: June 20XX
- PLACE Exam passed June 20XX
- Bilingual in Spanish and English

**ENDORSEMENTS:**

- Special Education Endorsement – Multi-Categorical Resource Level 1 20XX
- Reading Endorsement 20XX

**STUDENT TEACHING EXPERIENCE:**

Columbine Elementary, Boulder Valley School District January 20XX- May 20XX

- Wrote and implemented individual educational Plans (IEP) for students.
- Evaluated and recorded IEP goals.
- Gained experience with DIBBLES evaluation testing.
- Developed and implemented creative lesson plans, i.e., Jeopardy, Time-O, Sight Word concentration, and Pecci.
- Taught students subject areas of Reading, Math, Spelling, Writing, and Science.

**PRACTICUM EXPERIENCE:**

Special Education – Directed Observation, Grades K-6 September 20XX – December 20XX

- Created and taught functional life skills and geography classes.
- Developed and incorporated rubrics in lesson plans.

Cherry Valley Elementary, Douglas County School District January 20XX – April 20XX

- Performed evaluations and assessments for referral and mainstreaming.
- Developed designed and implemented indoor and outdoor children’s activities and teaching lessons.

**Portfolio & Credentials available at:** <http://first.lastname.education/login/employers/>

Enter File #2005, Password teacher

*“She is an outstanding young educator, who has excellent rapport with individuals regardless of their age or ability. She is able to create an atmosphere where others feel capable and cared about while maintaining appropriate social interactions with them.”*

*- Principal, Elementary School, Denver, Colorado*

## First & Last Name

Address

Email

Phone number

### OBJECTIVE

To secure a high school science teaching position with Adams County 12 School District

### SUMMARY OF QUALIFICATIONS

- **PLACE Exam passed, Science Content** October 20XX
- Effectively utilized classroom management skills in diverse classroom
- Provide “real world” experience from high technology companies to the classroom

### EDUCATION

University of Colorado, Boulder, Colorado 05/XX  
**M.A., Curriculum & Instruction, GPA 4.0**

University of Colorado at Boulder, Colorado 08/XX  
**State of Colorado Initial Secondary License**, Professional Teacher Education Program

Northwestern University, Chicago, Illinois 05/XX  
**B.S., Material Science Engineering, GPA 3.46**

### TEACHING EXPERIENCES

NORTHGLENN HIGH SCHOOL, Northglenn, CO

**Student Teacher, Geophysical Science and Physics** Spring 20XX

- Co-taught geophysical science to 11<sup>th</sup> graders including reading assignments, labs, and lectures
- Provided hands on support to students in one on one, small groups, and class contexts
- Created an “interest survey” to democratically develop content within district standards for astrophysics unit
- Carried out pre-assessment and post-assessment activities around astrophysics and chemistry topics

RISHEL MIDDLE SCHOOL, Denver, Colorado

**Student Teacher, Introductory Science, 7<sup>th</sup> grade** Fall 20XX

- Created and executed literacy lessons accounting for ELA, Special Education, and gifted and talented students around science concepts
- Co-taught 7<sup>th</sup> grade science including Newton’s laws, motion, and simple machines

NORTHGLENN HIGH SCHOOL, Northglenn, CO

**Student Teacher, Geophysical Science and Physics, 10<sup>th</sup> grade** Fall 20XX

- Prepared and taught classes on spectroscopy and batteries
- Assisted in special education language arts class providing one-on-one instruction and modified lessons on current events such as “What is the Nobel Prize”?

JEFFERSON HIGH SCHOOL, Boulder, CO

**Literacy Tutor, Grades 9 and 10** Spring 20XX

- Planned individualized instruction for students in literacy using a variety of reading strategies
- Documented students’ progress using running records and writing samples
- Created standards-based literacy lessons for circle groups

## EMPLOYMENT EXPERIENCE

LUCENT TECHNOLOGY, Denver, CO

01/XX-02/XX

### Software Consulting

- Created and executed training for consultants in worldwide deployment of software
- Worldwide expert on configuration software and web based customer interface
- Webmaster and content creator for multiple intranet sites for consultants, sales, support staff

STORAGETEK CORPORATION, Louisville, CO

07/XX-09/XX

### Manager

- Managed a group of 12-17 Printed Circuit Board Designers
- Documented and advocated group's performance to executive management resulting in 20XX receipt of the President's Award for Excellence in Quality

IBM/LOCKHEED MARTIN, Manassas, VA

02/XX-04/XX

### Chief ASIC Engineer/Leader of Business Program Management Team

### Engineering Project Manager

### Staff Engineer, Senior Associate Engineer

- Mentored junior engineers and technicians in process improvement techniques
- Served as Chief ASIC Engineer on many successful satellite programs
- Managed department of sixteen people in semiconductor manufacturing
- Created statistically designed process window experiments

## COMPUTER PROFICIENCIES

ClassXp

IntegradePro

MS-Access

SQL

Interactive Physics

Unix

Dreamweaver

LabQuest Emulator

Logger Pro3

## MEMBERSHIPS

- Colorado Association of Science Teachers (CAST)
- National Science Teachers Association (NSTA)
- Tau Beta Pi Engineering Honor Society