

Sample Union Resignation Letter

Below is a sample union resignation letter. Send the original to the union; send a copy to your payroll department, and save a copy for your files.

Date

Name
Address
City, State, Zip

Dear [Name of appropriate union officer]:

I hereby resign as a member of the _____ (local Name) _____ Education Association, the Pennsylvania State Education Association and the National Education Association. Make no more requests for payments of dues to these organizations.

My resignation is effective immediately upon its receipt by the union or its agent.

Any further collection or expenditure of dues from me made without the procedural safeguards required by the First Amendment to the United States Constitution will violate my civil rights under the Federal Civil Rights Act of 1871, 42 U.S. Code § 1983.

If you refuse to accept this letter as both an effective resignation and an immediately dues check-off revocation, I ask that you promptly inform me, in writing, of exactly what steps I must take to effectuate my revocation of the dues check-off authorization.

Finally, please consider this objection to be permanent and continuing in nature.

Sincerely yours,

Name

cc: [Name of person or department responsible for payroll deductions]

[Sample letter to appropriate payroll department management employee]

Date

Name
Address
City, State, Zip

To Whom It May Concern:

Today I submitted my resignation from [name of the union]. A copy of my letter to the union is enclosed.

I no longer agree to any payroll deduction withdrawals to these organizations.

Sincerely,