

Time Management To-Do Priority List

Done?	Task Description	Priority H M L	Due Date
<input type="checkbox"/>	Enter a task description here	L	25-Jun-10
	Deadline for all Excel Project Timesheets	M	25-Oct-09
	Submit my own Excel Timesheet for approval	H	13-Sep-16
	Submit my Excel Expense Sheet	H	13-Sep-16

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